

Field of Dreams Nursery  
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Manager: Miss Nina Young

## **Intimate Care and Toileting Policy**

All children at the Field of Dreams Nursery have the right to be safe and be treated with dignity, respect and privacy at all times so as to enable them to access all aspects of the nursery.

This policy sets out clear principles and guidelines on supporting intimate care with specific reference to toileting. It should be considered in line with our Safeguarding Children/Child Protection Policy, Health and Safety Policy, Administering of Medicine policy and Nappy Changing Policy.

This policy supports the safeguarding and welfare requirements of Early Years Foundation Stage (EYFS) 2022 and the Disability Discrimination Act 2005.

The Field of Dreams Nursery will ensure that:

- No child's physical, mental or sensory impairment will have an adverse effect on their ability to take part in day-to-day activities.
- No child with a named condition that affects personal development will be discriminated against.

Intimate care covers any tasks that involve the dressing and undressing, washing including intimate parts, helping someone use the toilet, changing nappies or carrying out a procedure that requires direct or indirect contact to an intimate personal area. A child will never be undressed within a nursery room other than one of our designated bathroom areas.

Partnership with parents/carers the child's key person works in partnership with parents/carers to share relevant information and

Provide continued care appropriate to the needs of the individual child.

We ask parents/carers to provide a change of clothes if a child regularly needs to be changed during the nursery day. We ask parents/carers to provide:

- Spare nappies
- Wet wipes • change of clothes/undergarments
- Cream if required

### **Nappy changing procedures**

• Where possible, key persons change their own key child's nappy. If this is not possible, a designated replacement staff member (whom the child is familiar/comfortable with) will undertake this task.

- Children are changed as and when necessary.
  - All children are changed in the children's toilets on the changing mat.
  - Staff will wear a fresh pair of disposable gloves and a disposable apron for each nappy change.
  - Soiled nappies are bagged and placed in the designated nappy bin.
  - The changing mat is wiped down with antibacterial wipes/spray after each nappy change.
  - Staff and child will wash their hands and dry on disposable towels immediately after completing task.
  - Staff will inform parents/carers at the end of the day about the nappy changes throughout the day.
- Toileting 'accidents' procedures
- When intimate care is given, the member of staff explains fully each task that is carried out and the reason for it. Staff encourage children to do as much for themselves as they can - lots of praise and encouragement will be given to the child when they achieve.
  - Staff will wear a fresh pair of disposable gloves when carrying out intimate care tasks.

Staff and child will wash their hands and dry on disposable towels immediately after completing task.

- Parents/carers will be informed the same day if their child has needed help with meeting intimate care needs (e.g. has had an 'accident' and soiled him/herself). This information will be treated sensitively.

### **Safeguarding**

- A child will only ever be changed or cleaned by an employed member of staff. All staff employed in the nursery have a full current DBS.
- If a member of staff has any concerns about physical changes in a child's presentation (unexplained marks, bruises or soreness for example) he/she will immediately report concerns to the Designated Safeguarding Lead. Miss Nina Young – Nursery Manager or Miss Leanne Mason – Deputy Manager

<b>This policy was adopted on</b>	<b>Signed on behalf of the nursery</b>	<b>Date for review</b>
<i>2<sup>nd</sup> August 2019</i>	<i>Miss Nina Young</i>	<i>1<sup>st</sup> August 2020</i>
	<i>Miss Nina Young</i>	<i>29/07/2021</i>
	<i>Miss Nina Young</i>	<i>10/08/2022</i>
	<i>Miss Nina Young</i>	<i>18/10/2023</i>